

REQUIREMEN FOR THE REPLACEMENT OF LOST PASSPORT

LOST APPLICATION FORM MUST BE COMPLETED IN BLOCK LETTERS AND IN BLACK INK PEN.

1. Complete application form on page 1, on page 2 - sections 1,5, 6, 7, and on page 4 (lost or stolen information sheet).
2. Sign in all places indicated.
3. On page 3 - section 7 - Reference - must be signed by any of the following persons as indicated at "D" on page 1.
4. Three (3)"Polaroid" or "Fuji – FC-100" full face color passport size photographs taken on a clear background without hat or spectacles.
MUST BE PROPERLY ATTIRED, NO SMILING
5. Original and two (2)-photocopies of applicant's Birth Certificate.
6. Two (2) copies of affidavit forms must be completed and notarized. (Forms are available at the Consulate).
7. **Name Change** - in the case of married women - original and two (2) photocopies of marriage certificate and original and two (2) photocopies of husband's birth certificate must be submitted. In case of name change by Deed Poll - original and two (2) photocopies of the said Deed Poll must be submitted. In case of a second marriage - original and two (2) copies of divorce decree of previous marriage or original and two copies of Death Certificate must be submitted.
8. **Married women must complete section 3 on page 2.**
9. **Police report to be submitted upon applying for the lost passport.** (The Consulate will prepare a letter for the applicant to take to the Precinct to obtain the report).

**The cost for a lost passport is US\$175 .00 payable in cash or money order,
The processing time is three (3)months**

NO PERSONAL CHEQUES. OR CREDIT CARDS ARE ACCEPTED.